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**RESERVE BANK OF INDIA**

**Department of Statistics and Information Management**

**Quarterly Order Books, Inventories and Capacity Utilisation Survey**

**(October-December 2021 quarter: Round 56)**

**Block 1: Company Profile**

101. Company Name: ------------------------------------------- CIN: ---------------------------------------

102. Company Address: ------------------------------------------------------------------------------------------

 City/Town: ----------------------------------

 State: ---------------------------------- Pin-code: ------------------------------------

103. Name of Respondent: ----------------------------

104. Designation -----------------------------------------

105. Respondent’s Corporate Email Address: ---------------------------

106. Telephone Number: STD -----------Telephone Number ---------------

107. Fax Number: -----------------------------

108. Company E-mail Address: --------------------

109. Company web-site Address: --------------------------

110. NIC Code for Industry: ---------------

111. Industry: --------------------------------

112. Status: Listed / Unlisted

113. Ownership: Government / Non-Government

114. Type of Company: Public Limited / Private Limited

115. Company Size: (As per MSME definition)

Micro A;Small B;Medium C; Large D

 **Block 2: Balance sheet and other details\* (₹ Lakh)**

|  |  |  |
| --- | --- | --- |
| **Item Code**  | **Item** | **As on Quarter ending** **October-December 2021** |
| 201 | Paid-up Capital |  |
| 202 | Net Sales (during the quarter) |  |
| 203 | Total Assets  |  |
| 204 | Total Inventories  |  |
| 205 | Of which, (i) Finished goods |  |
| 206 |  (ii) Work-in-Progress |  |
| 207 |  (iii) Raw Materials |  |
| 208 | Backlog order value at the beginning of the quarter |  |
| 209 | Value of the new order received during the quarter |  |
| 210 | Of which, Export order  |  |
| 211 | Value of pending order books at the end of the quarter |  |
| 212 | Number of workers (In Number) |  |

\* If data is ‘Nil’ or ‘Zero’ may be mentioned as ‘0’; if data is ‘Not applicable’, please write ‘NA’ and in case data is ‘Not available’, please write ‘Not available’.

**Block 3: Product wise quarterly installed capacity, quantity produced, capacity utilised (%) and value of production**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr. No.** | **Product** | **Unit (Capacity / Production)** | **During October-December 2021 Quarter** |
| **Name** | **NIC 2008 Code****(5 digits)** | **Installed Capacity** | **Quantity Produced** | **Capacity Utilised****[(6)/(5)] (%)** | **Value of Production****(₹ Lakhs)** |
| **(1)** | **(2)** | **(3)** | **(4)** | **(5)** | **(6)** | **(7)** | **(8)** |
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**Block 4: Reasons for changes at Company level**

**401. Change in actual production compared to the previous quarter**

If your company’s production level has gone down in October-December 2021 quarter as compared to the previous quarter?

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** |  | **No** |  |

If Yes, please select the main reasons [Please tick (√) the relevant column(s)]

|  |  |  |  |
| --- | --- | --- | --- |
| Shortage of demand |  | Shortage of local labours |  |
| Shortage of raw material |  | Supply chain disruption |  |
| Sufficient availability of finished goods inventory  |  | Current economic constraints/conditions |  |
| Shortage of Working Capital Finance |  | Others (Please specify): |  |

**402. Capacity augmentation during the quarter**

Whether the company made an additional investment to increase the installed (production) capacity during October-December 2021 quarter?

|  |  |  |  |
| --- | --- | --- | --- |
| **Yes** |  | **No** |  |

**403. Constraints for full utilisation of production capacity during the quarter**

If your company is not able to utilise the full production capacity during October-December 2021, please give the main reasons/ constrains [Please tick (√) the relevant column(s)) from the following list]

|  |  |
| --- | --- |
| Insufficient demand |  |
| Financial constraints  |  |
| Environmental restrictions/ related policy constraints |  |
| Shortage of skilled labour |  |
| Competitive Imports |  |
| Shortage/cost of fuel or electricity to run machinery |  |
| Others (Please specify):  |  |

Note:

1. If the same product is produced at more than one location the combined data for all the locations should be reported.
2. Only the quantity produced (not sold) using the installed capacity of the company has to be reported. The production by outsourcing etc., need not be reported.
3. Unit of Installed capacity and quantity produced should be same.
4. In case of “Sugar” industry; recovery ratio and number of cane crushing days during the respective quarter/ year may be given as foot note.
5. In case of zero production for any product, please indicate reasons thereof.

Please send the quarterly data to:

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